

**From:** Vankeerbergen, Bernadette  
**To:** [Brintlinger, Angela](#); [Peterson, Derek](#)  
**Cc:** [Aski, Janice](#); [Heysel, Garrett](#)  
**Subject:** Russian 2335.99  
**Date:** Tuesday, November 24, 2015 2:36:00 PM  
**Attachments:** [QM Rubric 5th Edition.pdf](#)  
[QM Annotations with Point Values.pdf](#)  
[DANCE3401 rev.docx](#)  
[STAT1350 rev.pdf](#)

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Dear Angela and Derek,

On Friday, November 13 , the Arts and Humanities Panel of the ASC Curriculum Committee reviewed a course proposal for Russian 2335.99 (on-line version of Russian 2335.01).

The Panel unanimously approved the course with the following recommendations:

- P. 5: Typo: Blog posts “should be approximately 700-100 words.” This should say “1000 words.”
- Pp. 4, 5, 9: 2 quizzes. These are really “exams” It would be more accurate to use that terminology here.
- Include lectures in weekly schedule.
- Fyi: There is a testing center on campus, where students can go to take exam for on-line courses.

The Panel is sending the attached Quality Matters rubric, which you may find useful. Also attached are two sample on-line syllabi, which ASCTech thinks provide good information to enable students to navigate an on-line environment.

Should you have any questions about the feedback of the Panel, please feel free to contact Janice Aski (faculty Chair of the A&H Panel; cc'd on this e-mail), or me.

Best wishes,  
Bernadette

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